

OKSD 1:1 Laptop Guidelines

General Overview

Okanogan students grades 6th-12th will be assigned a laptop for educational use at school and at home.

Laptop Check-out

Students will be issued a device at the beginning of the 2022-2023 school year, and will have the capability to take the laptop home.

Filtering and Monitoring

The Okanogan School District filters the online content utilizing filtering software at school, and at home through a 3rd party vendor. Objectionable content is determined locally, and in conjunction with the ESD.

- A. Filtering is not a guarantee that 100% of inappropriate content will be blocked. Each student is to be responsible for his/her use of the internet and avoid objectionable sites;
- B. Attempts to bypass filtering or hide internet activity is prohibited and will result in disciplinary action;
- C. Student email accounts assigned by Okanogan School District are filtered and will only allow in-network communication (only teachers and students should communicate to each other).

1:1 Optional Laptop Insurance Information

Okanogan School District has developed an optional insurance program for student laptops, and like textbooks and other school property issued to your child, there is a responsibility to take care of these valuable resources. Below is an explanation as to how the insurance program works, as well as the fee schedule involved.

Insurance cost:

Before laptop roll out, a premium of \$20.00 is to be paid by the student to enroll in the insurance program. For families who have more than one student enrolled in the school (6th-12th), each additional student will be an additional \$5. Payment assistance may be available for those who qualify. Insurance can be purchased in the Middle or High School office and must be purchased within a week of the laptop being issued.

Broken/Damaged Devices:

Those enrolled in the insurance program will not be charged for a first-time damage occurrence (with the exception of motherboard, keyboard/track pad see table 1:1). A maximum of one break per year will be covered, with exception to the parts listed in figure 1:1 below. Any damage done after the first occurrence will be the responsibility of the student to pay in full. Damage done to devices that is found to be blatant abuse or damaged purposefully, will be replaced and/or repaired at the cost of the student.

Lost/Stolen Laptop: In the event that a laptop is lost or stolen, the student is responsible to pay to replace the laptop based on the fee schedule below. Those enrolled in the insurance program will pay a deductible of \$50.00 to replace the device. Payment plans can be arranged through the District Office. Enrollment in insurance for the second laptop will not be allowed within one school year, and any damage/loss to the device will be the responsibility of the student to pay in full. In the event that a laptop is found/recovered in good, working order, the student will be refunded the deductible or replacement fee.

Laptop Peripherals (Charger/Headphones/Case):

A charger and case will be issued with every laptop. In the event of loss or damage to the charger or case, the student will be responsible for the replacement. (Optional insurance is not applicable to peripherals.) (See figure 1:1) Students are responsible for the replacement cost of lost chargers (*See fee schedule below*). Any damage at all to the charger will warrant replacement, and the replacement cost will apply. If a student is issued a set of headphones, students will be responsible for the replacement cost of lost/damaged headphones.

1:1 2022-2023 Technology Fee Schedule:

Replacement Part/Damage	Fee w/o Insurance	Fee w/Optional Insurance
Laptop	\$625.00	\$50.00 deductible
Screen	\$150.00	No charge for first occurrence
Plastic Cover (top/bottom)	\$50.00	No charge for first occurrence
Motherboard	\$100.00	\$25.00 deductible (first occurrences, no coverage after that)
Keyboard/Track pad	\$75.00	\$25.00 deductible (first occurrence, no coverage after that)
Camera	TBD	No charge for first occurrence
Headphones (if checked out to student)	\$25.00	\$25.00
Battery	\$50.00	No charge for first occurrence
Port Replacement	\$15.00	No charge for first occurrence
WIFI Card	\$20.00	No Charge for first occurrence
Placing Stickers/Drawing on Laptop	\$5.00	\$5.00
Charger	\$25.00	\$25.00
Case	\$25.00	\$25.00

I have read the laptop guidelines, in addition to the Technology Acceptable Use Procedures with my student and am aware myself and my student are responsible for the device.

Parent Name: _____ Date: _____

Parent Signature: _____ Student Signature: _____

Parent Signature

Date

I am opting out of the optional insurance program and understand the risks involved.

Mandatory, please sign and check the box if you are **not purchasing the optional insurance.